

LIBRARY TECHNICIAN
FIRST DISTRICT COURT OF APPEAL

This is a responsible position overseeing the ongoing digitization of the Court's library of legal documents. Applicant must have extensive experience with high speed scanning technologies including, but not limited to, use and creation of the Adobe Portable Document Format "PDF," experience with Canon and Fujitsu high speed scanners, Adobe Acrobat Professional, Microsoft Office 2007 and the use of electronic storage and retrieval systems. The applicant must be well organized with excellent attention to detail, experience working in a court or other legal environment is ideal. A four year degree in the areas of library science, information systems, or another related degree is preferred although work experience in related fields may be substituted for education on a year for year basis. Annual salary for this position is \$31,000.00. Those interested in applying for this position should e-mail the Marshal's Office to obtain further information and specific application requirements:

Marshal's Office
First District Court of Appeal
State of Florida
301 S. Martin Luther King, Jr. Blvd.
Tallahassee, FL 32399-1850
marshal@1dca.org

CLOSING DATE:

10/05/09 at 5:00 p.m.

E.O.E. If an accommodation is needed to participate in the interview process, please call (850) 488-8136 in advance.